

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

ADMINISTRATION COMMITTEE

Steve Fewell, Thomas DeWane
Allan Jamir, David Steffen, Richard Schadewald

ADMINISTRATION COMMITTEE

Wednesday, June 18, 2014

6:45 p.m.

Room 207, City Hall
100 N. Jefferson Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

- I. Call to Order.
- II. Approve/Modify Agenda.

Comments from the Public

Technology Services

1. Discussion and Approval of Bid re: Project #1846 for BCCAN Fiber Expansion Project on East Side of Green Bay (Green Bay Area Public School District Fiber Connection).
2. Discussion and Approval of Bid re: Project #1866 for BCCAN Fiber Expansion Project on West Side of Green Bay (NWTC Fiber Connection).

Other

2. Adjourn.

Steve Fewell, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



305 E. Walnut Street, Green Bay, WI 54305 Phone: (920) 448-4040 Fax: (920) 440-4036
Web: www.co.brown.wi.us

Project Name: BCCAN Fiber Expansion Project on East Side of Green Bay

Project Name: BCC/

RFB

Representative: Dale DeNamur

Due Date: May 29, 2014

Opening Date: May 29, 2014

[illegible]

Attachment B

(Use of this form is required when submitting bid; do not submit copy of project details with your bid)

Bid Cost Sheet

Brown County Project #1846

BASE BID:

Provide costs for all labor, materials and equipment to complete the project in strict accordance to the Specifications and/or Drawings.

FOR THE SUM OF

One Hundred Thirteen Thousand, Five Hundred Sixty and 35/100

Dollars (\$ 113,560.35)

UNIT PRICING:

The following information will be used to calculate changes to the project scope after bid award. Should the Contractor be asked to perform additional work under this Contract, or should changes be made to the design, newly negotiated prices will be calculated using these figures as a base. All materials provided under the Unit Pricing must be of the same manufacturer and part number as those used in the Base Bid.

Underground Construction:

Directional Bore single 2" HDPE duct (include duct)	\$ <u>15.50</u> Per foot
Add second 2" HDPE duct to existing single duct (include duct)	\$ <u>5.00</u> Per foot
Install 24x36x36 handhole with cover (include handhole and cover)	\$ <u>1500.00</u> Each
Install 36x60x36 handhole with split cover (include handhole and cover)	\$ <u>2300.00</u> Each
Install flush mount locate station and 5'x1/2" ground rod (include rod and station)	\$ <u>150.00</u> Each
Pull single cable, locate wire, and mule tape through empty 2" duct (include locate wire and mule tape)	\$ <u>2.50</u> Per foot

Fiber Splicing and Testing:

Outdoor Fusion Splice single fiber optic cable strand (include heat shrink sleeve)	\$ <u>33.00</u> each
Indoor Fusion Splice single fiber optic cable strand (include heat shrink sleeve)	\$ <u>33.00</u> each
Bi Directional Test single strand with OTDR and PMLS and provide documentation	\$ <u>40.00</u> each

Vendor Information:

Company Name: H & H Utility Excavating, Inc.

Contact/Project Manager: Brett J. Richter

Address: W4038 Hoffmann Road

City Plymouth State WI Zip 53073

Phone: 920-467-8280 Fax: 920-467-2047 E-mail: brett@hhutility.com

Date: 5/29/14

Comments: _____

Attachment C

(If Addendums exist for this project, please sign and date and send with your bid)

Addendum Acknowledgement Receipt Schedule

Brown County Project #1846

The undersigned acknowledges receipt of the following addenda by checking the box(es) below:

1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐

Additional Addenda should be written here:


No addenda received

The undersigned agrees with the following statement:

I have examined and carefully prepared the RFB/RFP/RFQ from the plans and specifications and have checked the same in detail before submitting the RFB/RFP/RFQ to Brown County.

Attached is my list of subcontractors along with their respective trades-if applicable.

Printed Name: Brett J. Richter

Signature: 

Date: 5/29/14

If this RFB/RFP/RFQ is assigned a project number all vendors are responsible to check for addendums, posted on our web site at www.co.brown.wi.us, for this project prior to the due date. No notification will be sent when addendums are posted unless there is an addendum within three business days of RFB/RFP/RFQ due date.

All vendors receiving initial notification of project and those who register as downloading the project off our web site will be notified by Brown County of all addendums issued within 3 business days prior to due date. If RFB/RFP/RFQ has already been submitted, vendor is required to acknowledge receipt of addendum via fax or e-mail prior to due date. New RFB/RFP/RFQ must be submitted by vendor if addendum affects costs.

Vendors that do not have Internet access are responsible for contacting our purchasing department at 920-448-4040 to ensure receipt of addendums issued.

RFBs/RFPs/RFQs that do not acknowledge addendums may be rejected.

All RFBs/RFPs/RFQs submitted will be sealed. Envelopes are to be clearly marked with required information. Sealed RFBs/RFPs/RFQs that are opened by mistake due to inadequate markings on the outside may be rejected and returned to the vendor.

Merchants Bonding Company

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
H & H Utility Excavating, Inc., W4038 Hoffmann Road, Plymouth, WI 53073

as Principal, hereinafter called the Principal, and **Merchants Bonding Company**

a corporation duly organized under the laws of the State of IA
as Surety, hereinafter called the Surety, are held and firmly bound unto **Brown County**

as Obligee, hereinafter called the Obligee, in the sum of

Five Percent of Amount of Bid -----Dollars (\$5%),
for the payment of which sum well and truly be made, the said Principal and the said Surety, bind
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by
these presents.


WHEREAS, the Principal has submitted a bid for **BCCAN Fiber Expansion Project on East side of
Green Bay**

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into
a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be
specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such
Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the
failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee
the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for
which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this
obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **28th** day of **May** 2014

H & H Utility Excavating, Inc.

(Principal) (seal)



(Witness)

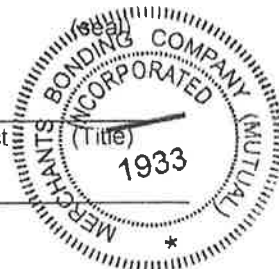
 - Vice President
(Title)

Merchants Bonding Company

(Surety)


(Witness)


Debbara A. Hinkes, Attorney-in-Fact



MERCHANTS
BONDING COMPANY
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations duly organized under the laws of the State of Iowa (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint, individually,

Debbra A Hinkes; Pamela M Hineman; Robert M Tortelli

of New Berlin and State of Wisconsin their true and lawful Attorney-in-Fact, with full power and authority hereby conferred in their name, place and stead, to sign, execute, acknowledge and deliver in their behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:

TWENTY-FIVE MILLION (\$25,000,000.00) DOLLARS

and to bind the Companies thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of the Companies, and all the acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed

This Power-of-Attorney is made and executed pursuant to and by authority of the following By-Laws adopted by the Board of Directors of the Merchants Bonding Company (Mutual) on April 23, 2011 and adopted by the Board of Directors of Merchants National Bonding, Inc. on October 24, 2011.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof.

The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 3rd day of December, 2013



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF POLK ss

On this 3rd day of December, 2013, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument is the Corporate Seals of the Companies, and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors

In Testimony Whereof, I have hereunto set my hand and affixed my Official Seal at the City of Des Moines, Iowa, the day and year first above written.



Maranda Greenwalt

Notary Public, Polk County, Iowa

STATE OF IOWA
COUNTY OF POLK ss.

I, William Warner, Jr., Secretary of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC. do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 22th day of May 2014



William Warner Jr.
Secretary

POA 0014 (11/11)



305 E. Walnut Street, Green Bay, WI 54305 Phone: (920) 448-4040 Fax: (920) 440-4036
Web: www.co.brown.wi.us

Project Number: 1866

Project Number:	1000
Project Name:	BCCAN Fiber Expansion Project on West Side of Green Bay

RFB

Type of Project (RFB, RFP, RFQ):

representative: Dale DeNamur

Due Date: June 10, 2014

Northern Building, 2nd Floor, Room

Opening Date:	Time:	Location:
June 10, 2014	11:00 AM	201

[illegible]

Vendor Information:

Company Name: H & H Utility Excavating, Inc.

Contact/Project Manager: Brett J. Richter

Address: W4038 Hoffmann Road

City Plymouth State WI Zip 53073

Phone: 920-467-8280 Fax: 920-467-2047 E-mail: brett@hhutility.com

Date: 6/10/14

Comments: _____

Attachment C

(If Addendums exist for this project, please sign and date and send with your bid)

Addendum Acknowledgement Receipt Schedule

Brown County Project #1866

The undersigned acknowledges receipt of the following addenda by checking the box(es) below:

1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐

Additional Addenda should be written here:

No addenda received

The undersigned agrees with the following statement:

I have examined and carefully prepared the RFB/RFP/RFQ from the plans and specifications and have checked the same in detail before submitting the RFB/RFP/RFQ to Brown County. Attached is my list of subcontractors along with their respective trades-if applicable.

Printed Name: Brett J. Richter

Signature: 

Date: 6/10/14

If this RFB/RFP/RFQ is assigned a project number all vendors are responsible to check for addendums, posted on our web site at www.co.brown.wi.us, for this project prior to the due date. No notification will be sent when addendums are posted unless there is an addendum within three business days of RFB/RFP/RFQ due date.

All vendors receiving initial notification of project and those who register as downloading the project off our web site will be notified by Brown County of all addendums issued within 3 business days prior to due date. If RFB/RFP/RFQ has already been submitted, vendor is required to acknowledge receipt of addendum via fax or e-mail prior to due date. New RFB/RFP/RFQ must be submitted by vendor if addendum affects costs.

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Merchants Bonding Company

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
H & H Utility Excavating, Inc., W4038 Hoffmann Road, Plymouth, WI 53073

as Principal, hereinafter called the Principal, and **Merchants Bonding Company**

a corporation duly organized under the laws of the State of IA
as Surety, hereinafter called the Surety, are held and firmly bound unto **Brown County**

as Obligee, hereinafter called the Obligee, in the sum of

Five Percent of Amount of Bid -----Dollars (\$5%),
for the payment of which sum well and truly be made, the said Principal and the said Surety, bind
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by
these presents.

WHEREAS, the Principal has submitted a bid for **BCCAN Fiber Expansion Project on West side of
Green Bay Proj. #1866**

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into
a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be
specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such
Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the
failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee
the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for
which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this
obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **10th** day of **June** 2014

H & H Utility Excavating, Inc.

(Principal) (seal)

Chris G. Langley
(Witness)

Kent G. Mice - Vice President
(Title)

Merchants Bonding Company
(Surety)

Majorie D. [Signature]
(Witness)

Debra A. Hinkes
Debra A. Hinkes, Attorney-in-Fact



MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations duly organized under the laws of the State of Iowa (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint, individually,

Debbra A Hinkes; Pamela M Hineman; Robert M Tortelli

of New Berlin and State of Wisconsin their true and lawful Attorney-in-Fact, with full power and authority hereby conferred in their name, place and stead, to sign, execute, acknowledge and deliver in their behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:

TWENTY-FIVE MILLION (\$25,000,000.00) DOLLARS

and to bind the Companies thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of the Companies, and all the acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed.

This Power-of-Attorney is made and executed pursuant to and by authority of the following By-Laws adopted by the Board of Directors of the Merchants Bonding Company (Mutual) on April 23, 2011 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 24, 2011.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof.

The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 3rd day of December, 2013.



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF POLK ss.

On this 3rd day of December, 2013, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument is the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

In Testimony Whereof, I have hereunto set my hand and affixed my Official Seal at the City of Des Moines, Iowa, the day and year first above written.



Maranda Greenwalt

Notary Public, Polk County, Iowa

STATE OF IOWA
COUNTY OF POLK ss.

I, William Warner, Jr., Secretary of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 10th day of June 2014.



William Warner Jr.
Secretary

POA 0014 (11/11)